

**St. Paul's Cathedral, Kamloops
Cathedral Committee
2018B January 23**

Committee Members Present:

Gordon Dove	Kathy Moore	Margaret Hyslop
Islay Oatway	Cathy Shether	Elaine Parkes
Lynn Snook	Rose Roy	Joan Lukow
Ken Gray	David Lidster	Tammy Davis

Guest Attendee: David Rittenberg, apprenticeship treasurer

Regrets: Lee Emery, Melissa Green, DJ Clarke, Dale Drozda

Recording Secretary: Tammy Davis

Welcome: Rose led us in a beautiful opening prayer.

1. Agenda Review: Moved/Seconded and carried: Elaine Parkes/ Joan Lukow

BE IT RESOLVED THAT:

The agenda for tonight's meeting is accepted as corrected.

2. Minutes: Moved/Seconded and carried: Kathy Moore/ Islay Oatway

BE IT RESOLVED THAT:

The minutes from both the November and December meetings be accepted.

Tammy will forward to Claire for posting/ filing.

3. Correspondence: received from Gail Ovington, sharing details of the recent memorial in memory of her sister. Gail and others made cookies and shared them with guests of the Out of the Cold shelter.

4. Administration & Finance: MOVED/SECONDED and carried: Margaret Hyslop/ Cathy Shether

BE IT RESOLVED THAT:

The minutes from the A&F meeting of January 15, 2018 are received with thanks.

5. MOVED/SECONDED and carried: Cathy Shether/ Joan Lukow

BE IT RESOLVED THAT:

The financial reports for December 2017 are accepted as presented.

Income \$34, 315.56

Expenses \$31, 220.22

Net Income \$3, 095.34

This is \$3, 394.34 over budget.

Bishop's Fire Fund Monies: \$3000 was received and will be transferred into "operation funds" with the commencement of the 2018 budget.

6. 2018 DRAFT Budget #4: MOVED/SECONDED and carried: Elaine Parkes/ Lynn Snook

BE IT RESOLVED THAT:

Draft budget #4 will be brought forward to this year's AVM.

Discussion re: budget line 26, Interest Income- which currently shows as \$6000. Though interest income from investments will be earned through 2018, none will be realized until early 2019. The amount shown is an estimate but the exact amount that will be received is unknown. Agreement that there is dis comfort leaving this estimated amount in the base budget (misrepresents the overall income numbers).

7. Blue House Update: Phoenix Center and ASK Wellness have partnered to design a 6 bed post- treatment, abstinence based recovery program that will be moving into the Blue House. This is an exciting opportunity to add to addictions treatment programming in Kamloops and move forward in a lease arrangement with 2 agencies who have the infrastructure to be successful. We have negotiated an initial lease agreement of 2 years starting March 1, 2018 at a rental rate of \$2000 per month. This is subject to the fire marshal's review.

Unfortunately, the house was vacated in a state of significant disrepair. St. Paul's volunteers have worked together to empty the house of garbage and household goods. Renovations started today, working on plans to replace flooring, as well as many smaller repairs that must be tended to. The contractor who has been hired to complete the work has supplied us with a copy of his insurance policy and a copy of his letter from WorkSafe BC showing that he is current with them. The contractor has supplied us with a copy of his insurance policy & a copy of his letter from WorkSafe BC showing he is paid up.

Funding for Renovations at the Blue House: MOVED/SECONDED and carried: Joan Lukow/ Margaret Hyslop

BE IT RESOLVED THAT:

Funding totaling a maximum amount of up to \$20,000 is approved to pay for required renovations to the house. Funding will be drawn from the Blue House reserve budget.

8. Report from Refurbishment Group: another higher quote has been received for replacement of the windows. The group is working to develop a proposal recommending

completion of this work including a plan to seek grant funding as well as fundraising possibilities. Hopefully this presentation will be ready to present at the upcoming AVM.

9. **Report on Family Ministry, young Adults, youth and Church School:** report received.
10. **Nominations Report:** the committee reviewed the first draft of a nominations committee report.
11. **Encouragement to Advertise:** promotional material for both the February Faith Lectures and Lenten Lectures series were provided with the request to pass the information along and invite others to participate. Personal recommendations and word of mouth are powerful ways to spread the word about these wonderful opportunities.
12. **Building Maintenance Priorities/ Cathedral Exterior Renovations:** St. Paul's does not have a maintenance committee in place at this time to oversee follow through on completion of maintenance priorities. Ken is seeking volunteers, let him know if you are interested or have someone to recommend.
13. **Health and Safety Concern:** our homeless friends are blocking the emergency exits with their shelters. We all need to be checking those doors and asking folks to move along for safety.
14. **With Thanks:** to Elaine, Gordon and Joan who will be retiring from the Committee at least for the coming year. When asked to share their advice for new members, the feedback was, "sit back and enjoy as the process unfolds. Ask questions. It has been a wonderful experience to participate."

Our acknowledgement and appreciation also to DJ & Lee, both of whom have had such an important and necessary role in the committee and who are also retiring. We have really valued your input.

15. **Display Cabinets are complete:** they are beautiful.
16. **Bulletin boards:** ideas and suggestions made.
17. **Dates & Events:**
Annual Vestry Meeting- February 25, 2018
Next Cathedral Committee meeting:
February 27, 2018, 7:00 pm (including orientation to new members).
Prayer: Cathy Shether Refreshments: Margaret Hyslop

