

St. Paul's Cathedral, Kamloops
Cathedral Committee
March 27 2018

Committee Members Present:

Kathy Moore	Jon Buckle	Islay Oatway
Cathy Shether	Kathryn Brisco	Rose Roy
Barry Baskin	Melissa Green	Tammy Davis
Ken Gray	David Lidster	Lynn Snook
David Ritenberg		

Regrets: Joan Lukow, Gordon Dove, Margaret Hyslop

Recording Secretary: Tammy Davis

Welcome: Melissa opened the meeting with a beautiful prayer from the book, "To Bless Our Callings".

Getting Organized: Dean Ken led the committee through an exercise in identifying goals and strategies in several key areas that require increased awareness and thoughtful consideration. These 3 areas along with highlights of the initial suggestions for goals and plans included:

Grounds and Buildings: Maintenance of the Cathedral is a large, on-going job that requires continuous effort and planning. Feedback from the committee included questions about the possible need for increased coordination and tracking of this work. Folks see that some of our key volunteers, who have taken care of aspects of this work for years, may be ready for a break and there is uncertainty about whether there are others willing to take on the jobs. Additional work may have to be hired out to be completed but this will have financial implications. The committee would like to canvass the congregation to tap into unknown skills and expertise among parishioners. There is an interest in looking into options to partner with TRU to see if there are programs that could lend students for assistance, providing opportunity for learning at the same time.

Stewardship: There is interest in creating a plan for more regular exploration of stewardship including the sharing of time, talents and funds versus the annual emphasis that has happened in recent years. The Stewards for Life program/ bible study is remembered as having a meaningful focus on stewardship.

Parish Life/ Community Engagement: Recent opportunities to engage in learning and worship with the broader faith community and resulting inter-faith connections have been really encouraging. Lenten lectures are a great example of broader community engagement. There

was a lot of interest within this committee in participating in the growth of our parish life and community engagement.

1. Agenda Review: Moved/Seconded and carried: Rose Roy/ Kathy Moore

BE IT RESOLVED THAT:

The agenda for tonight's meeting is accepted as circulated.

2. Minutes: Moved/ Seconded and carried: Islay Oatway/ Barry Baskin

BE IT RESOLVED THAT:

The minutes from both the January and February, 2018 meetings be accepted.

3. Correspondence: Moved/ Seconded and carried: Kathryn Brisco/ Lynn Snook

BE IT RESOLVED THAT:

The following correspondence is received for filing:

1. Letter from the Canon Margaret Mitchell providing notification of the official name change to The Territory of the People Anglican Church.
2. Letter from the Rt. Rev Barbara Andrews providing notification of the first Assembly/ Annual General Meeting of The Territory of the People Anglican Church happening Friday April 27, 2018 at 3:00 pm at The Immaculate Heart of Mary Shrine in Cache Creek.

4. Administration & Finance: as A&F's secretary was away this month, there are no minutes to share from this month's meetings.

5. Minutes from the 2018 AVM: Moved/ Seconded and carried: David Lidster/ Jon Buckle

BE IT RESOLVED THAT:

The minutes from the 2018 annual vestry meeting be accepted for discussion.

6. MOVED/SECONDED and carried: Cathy Shether/ Kathy Moore

BE IT RESOLVED THAT:

The financial reports for February 2018 are accepted as presented.

Income \$20,305.19

Expenses \$21,723.25

Net Income \$-1,418.06

This is \$1,140.44 over budget.

NB: Committee members would appreciate clarification from Gordon regarding lines 50100- clergy expenses and line 53700, social outreach.

7. Hall Use- Joan Lukow has been working to determine comparable rates for space usage around the community. We are currently the lowest cost location and consideration is

being given to a small increase of 10%. This would be the first time in 10 years that the cost of use has been increased.

8. **Signing Authorities:** have not been updated since our AVM; this needs to happen next week.
9. **Blue House Update:** The Board of Directors at ASK Wellness have voted to support signoff of the lease of the Blue House commencing May 1, 2018. Renovations of the Blue House are complete with the exception of some light cleaning that will be required in preparation for the new tenants to move in. 5 months rental income has been lost in the transition between tenants.

MOVED/SECONDED and carried: David Lidster/ Kathy Moore

BE IT RESOLVED THAT:

This committee authorizes the Dean to finalize on behalf of the cathedral parish (on the recommendation of the Blue House Committee) a lease commencing May 1, 2018 for 1 year with ASK Wellness for the amount of \$1900.00/mo. (where the cathedral will pay city utilities only) in order for the lessee to commence operation of a residential drug and alcohol rehabilitation program in conjunction with the Phoenix Centre .

10. **Refurbishment Project:** The Refurbishment committee has made an application for grant funding to the TOTP for funding support for the replacement of the windows in the nave/ office. The committee also intends to apply for the Rufus Gibbs grant shortly. If both applications are successful, it is hoped that all of the windows on main floor can be updated and the majority of the cost covered without further fundraising. Depending on the outcome of these grant applications, a revised motion may be presented to the committee at the April meeting.

11. **Out of the Cold Shelter Update:** Kathy Moore is taking over as the Director of the program. Bud will remain on the board through the next year. Renaa Stein has also taken over as the new coordinator of the program. The Shelter's Board of Directors is seeking a commitment from St. Paul's that the program can operate here again next season. Safety concerns are a top priority for the program staff and volunteers. Assessment of the safe operation of the program will occur through November and December prior to a final decision regarding the continuation of the program through the early months of 2019.

MOVED/SECONDED and carried: Rose Roy/ Islay Oatway

BE IT RESOLVED THAT:

This committee expresses its appreciation on behalf of the cathedral parish to Bud and Jo-Lyn Forbes for their dedicated and longstanding leadership in the Out of the Cold Shelter.

MOVED/SECONDED and carried: David Lidster/ Jon Buckle

BE IT RESOLVED THAT:

This committee affirms the Out of the Cold Shelter ministry and supports the management board in preparations for another year of operations 2018-19.

12. Change in Outdoor Service Date: This year's inter-denominational service in the park will now take place on June 17, 2018.

13. Season of Creation, Ministry Fund Application: Building on two successive and successful Season of Creation projects in recent years, Dean Ken has submitted a grant funding proposal to the TOTP, pending this committee's support, for this year's program. Living Simply is the theme and programming will take place for 3 consecutive weeks starting from Thanksgiving Sunday on October 7, 2018.

MOVED/SECONDED and carried: Kathy Moore/ Kathryn Brisco

BE IT RESOLVED THAT:

This committee approves for submission to the TOTP Ministry Fund an application to fund the 2018 Season of Creation Program in the amount of \$5,000.

14. Regional Council Reps: Cathy Shether and David Lidster kindly volunteered to accompany Dean Ken to the South Rivers Deanery Regional Council meeting.

15. Who is going to Equip?: Cathy Shether, David Ritenberg and Barry Baskin are all interested in attending this year's Equip conference, Living the Liturgy: The Work of God's People in the World in Prince George. This conference is happening May 25-27, 2018.

16. Reading at Good Friday Service: volunteers offered share in bible readings at Good Friday's service.

17. Bulletin boards: ideas and suggestions made. Islay Oatway has offered to assist Cathy Shether with the bulletin board.

18. Dates & Events:

Next Cathedral Committee meeting:

April 24, 2018, 7:00 pm

Prayer: Lynn Snook

Refreshments: David Lidster